Minutes of the TX APA Midwest Section
February 19, 2019
12:00 p.m.

Meeting opened at 12:30 pm via conference call.

Present:  Tamara Cook, Director
          Abra Nusser, Director Elect
          Travis Liska, Treasurer
          Eleana Tuley, Communications Coordinator
          Samantha Bradley on behalf of Kelsey Poole, UTA SPA Representative
          Jenny Crosby, Professional Development Officer

I. Approval of Minutes:
   Motion made by Director Elect to approve January 11, 2019 minutes.  Second by
   Communications Coordinator. Unanimously approved.

II. Director Presentations and Updates:
   A. Unified Section Bylaws Update—
      1. Director updated Board on process and purpose of unified by-laws. Several
         Board members have reviewed the drafts.
      2. Discussion of Draft Article XI, which allows each Section to add language
         or process specific to our Section, if desired or needed. Board discussed
         appropriate to add language about awards ceremony and expressed
         anything added may limit Board.
      3. Director provided an overview of the process - Board must take action on
         draft bylaws, as stated/attached, with no additions, other than
         administrative and scrivener updates, and consider how to allow Section
         membership to vote:
         a. Sections run its own voting process, or
         b. Section allow State to run the voting and adoption process.
      4. Action: Secretary made a 2-part motion; seconded by Director-Elect, to:
         a. Approve the draft Midwest Unified Section Bylaws which will
            replace the existing Midwest Section Bylaws, subject to ratification
            by Section Membership;
         b. Authorize the State to organize and conduct the voting and adoption
            process which will occur simultaneously with the updated to the
            State Chapter Bylaws.

Unanimously approved.
III. Past Events:
   A. Future Cities Competition – Director updated about the success of the event and thanked the UTA SPA Board members and other representatives for the interactive exhibit. SPA Representative reported that several schools have reached out to them to bring the exhibit to their public school.
   B. Focus North Texas - Director thanked Director-Elect and FNT Co-Chair for all her work and asked for an update for the Board as a debrief. Director-Elect asked for an upcoming agenda item for Board discussion and consideration in the March/April timeframe regarding future participation and/or organization of the event.

IV. Future Events:
   A. Awards, Scholarship and Membership Meeting:
      1. Update: Director provided Board with quotes from a couple venues. There was email conversation between the Board members regarding ideas and resources over the past month. As a result of those email conversations, the Director proposed two location options with cost estimates:
         a. Pinstripes (Fort Worth)
         b. Dallas Picnic Company
            (outside at River Legacy, Arlington or Parr Park, Grapevine)
      2. Questions for the Board from Director:
         a. Still combine awards with fundraiser for scholarship?
         b. Timing for call for awards, score, and name. Discussion included the following topics:
            i. Timing/Sequence - Overlap, match or come before or after Chapter and/or State Awards timeline.
            ii. Categories - The State process is new, and the Section categories are planned to be compatible; might be a benefit to observe the State process.
            iii. Weather and Availability of Venues - Based on the above, what dates will work? Recall that picnic option is not good in March because of unpredictable weather.
      3. Discussion about current Section account balance; not holding the awards banquet this year; how that does/does not match stated Board activities.
      4. Director-Elect outlined the following two options based on the Board discussion briefly listed above:
         a. Scholarship and Awards Event, or
         b. Scholarship Event only
      5. Director-Elect made a motion. Second by Communications Coordinator. Motion to hold an event at the end of June (Friday, June 21 or Saturday, June 22) to do the following:
         a. Combined Section Awards and Scholarship event, and
         b. Overlap Section award process with the State awards process.

Unanimously approved.
6. Treasurer will send out draft call for awards for Board consideration prior to official call in March/April 2019.

B. Service Projects – brief introduction of topic/projects; forward ideas to Director via email.
   1. Trash Bash (May)
   2. Gardening
   3. Habitat for Humanity with UTA and UNT (May) – Samantha stated set in May; doodle interest survey may be sent out via newsletter; min of 6 and max of 24 people

C. Site Tours in 2019:
   1. Director presented event(s) ideas for next year and stated that she wants to provide as many professional credits as possible. Ideas include:
      a. Storage Container Office Park in Fort Worth
      b. Great Places in America – West Magnolia Avenue
      c. Burleson, Weatherford, Denton, or past award winner.
   2. Forward additional ideas to Director.

D. Professional Development – Director would like to do a legislative session debrief in Summer 2019; Craig Farmer will be asked to speak.

V. Officer Reports
A. Director – Let Director know if plan to run again for same or other position, forward other candidate names, and/or not run for another term or position.
B. Director-Elect – No additional report.
C. Treasurer – Current account balance of approx. $7,684.22 after FNT costs.
D. EPL – Lattes and Leadership in newsletter.
E. Professional Development – time to renew application; will coordinate with Director.
F. Secretary – No additional report.
G. Communications Coordinator – No additional report.
H. SPA Representative: No additional reports. More discussion about future Trivia Night and coordinating with Midwest Section.

VI. Next Board Meeting: TBD

VII. Adjourned at 1:07 pm.